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## **Railroad Operating Bulletin** **Conductor (1)** **Harvest Season**

### **Job Responsibility**

- Coordinate the overall safe operation of the train, including documentation and any speed or track restrictions.
- Inform the crew of instructions received from the Clewiston Control Station concerning track permit updates, switching order, and waybill inform and changes in stop.
- Communicate with other train crews and M.O. W. via two-way radios and cell phones as needed.
- Input information into Rails tablet as needed.
- Observe schedules to ensure trains operate on time.
- Give directions and signals to engineer and other crew members.
- Replace broken Knuckles on road as may be necessary.
- Operate switches, Handbrakes, coupling levers and lace train line air hoses as needed.
- Perform air brake test as required by operating rules and in accordance with the CFR (Code of Federal Regulations).
- Inspect rail cars for defects and document any defects and report them to the Clewiston Control station.
- Make appropriate response to emergency conditions or breakdowns in accordance with safety procedures, rules and company policy.

### **Qualifications**

- Ability to read, speak and write English
- Ability to work with others and or alone with minimum supervision
- Ability to follow instructions and communicate information pertaining to the job
- Ability to properly operate hand brakes, couple and uncouple equipment
- Ability to lace air hoses and replace air hose gasket
- Ability to maintain written documentation pertaining to the job
- Ability to maintain clear and proper communication by hand signals, radio and lantern with Engineer and other crew members
- Have knowledge of yard layout and railroad procedures
- Ability to perform mathematical calculations pertaining to the job
- Ability to follow proper safety and housekeeping procedures pertaining to the area
- Ability to work in changing outdoor/indoor environments
- Ability to work the posted schedule with shift work and overtime as necessary
- Ability to understand and pass FRA and SCFE written test with an 85% or better score
- Results from Company designated tests designed to measure basic skills, job skills, mechanical aptitude and/or other interests, skills and characteristics
- Competence performing some or all of the duties of the vacant position or of a related position
- Work record and disciplinary history will be reviewed
- Educational and previous work experience will be considered
- Must have valid driver's license Class E or above
- Ability to work the posted schedule in a production environment including shift work, overtime as necessary, holidays, nights and weekends



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### **Working Conditions and Physical Requirements:**

The work environment characteristics and physical requirements described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **Working Conditions:**

- While performing the duties of this job, the employee works and drives in outside weather conditions on a regular basis.
- Working conditions may be rainy, hot, humid, dusty, foggy etc. depending on the weather and may be at night time
- The noise level in the work environment is usually moderate to loud
- Duties of this job are also performed in an office environment

### **Physical Requirements:**

- While performing the duties of this job, the employee is regularly required to sit for extended periods
- The employee is frequently required to stand, walk, use hands to handle and/or move various objects, tools and/or controls, reach with hands and arms, climb or balance, talk, hear, and see
- Stand for long periods of time
- Specific vision abilities required by this job include distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. Visibility must extend to 62' and beyond.
- Ability to operate and use all equipment necessary and use common office equipment
- Ability to move or handle various items generally weighing between 0-75 pounds. Ability to lift and carry up to 75 pounds.
- Ability to bend, climb and walk significant distances
- Mount and dismount locomotive, check switch points for proper alignment and throw switches properly.

**This job description should not be construed to imply that these requirements are the exclusive standards of the position. Employees will be expected to follow any other instructions, and perform any other duties, as may be required by supervision.**